

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 9th January 2019 at 7.30pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 12th December 2018

4. To approve payments for January 2019

Payment for approval January 2019 Meeting			
1116	Julie Bunker	Dec-18	£312.50
1117	Julie Bunker	Expenses	£23.19
1112	TBS	Dog Waste disposal September	£32.40
1113	Roger Nash	Internal Audit Fee	£100.00
Neighbourhood Plan Expenses			
			£468.09

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. St Nicholas Churchyard – Maintenance budget

8. Budget and Precept – to discuss draft figures and agree precept for 2019/20

9. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
- o To approve recommendations from the Kimble NP Working Group

10. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

11. To receive items for inclusion on the agenda for the next meeting to be held on 13th February 2019

Julie Bunker
Clerk

4th January 2019

Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 12th December 2018 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*
Two members of the public attended this meeting

Attendance

Cllr Gerald Redding, Cllr Delia Burton, Cllr John Austin (Chairman), Cllr David Williams, Cllr James Good, Cllr Alun Jones, Julie Bunker (Clerk)

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Cripps

2. Declaration of interest in any item on this agenda by a member

There were none declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th November 2018

The minutes were unanimously agreed and signed by the Chairman with the amendment of the addition to Cllr Cripps who was in attendance.

4. To approve payments for December 2018

All payments were agreed

Payment for approval December 2018 Meeting			
1110	Julie Bunker	Dec-18	£312.50
1111	Julie Bunker	Expenses	£23.19
1112	TBS	Dog Waste disposal September	£32.40
1113	Billyard	Grass cutting	£110.00
Neighbourhood Plan Expenses			
1114	RCOH	NP Fees	£5,490.00
1115	KSH	Room Hire x 2	£36.00
			£6,004.09

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

All applications were discussed and comments agreed as necessary.

The outline planning for The Laurels was an unwelcome surprise to the Parish Council and especially the NPWG. However, it must be stressed that members of the NPWG who are also landowners are not included in any correspondence regarding site allocation.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The committee are looking into a hear loop or a speaker system.

Voneus have yet to install the promised Wi-fi in the hall. Cllr Jones will chase up.

Bulbs are being changed for low energy one.

7. Budget and Precept – to discuss draft figures

The budget and precept were discussed. Further work on the figures are needed and a decision will be made at the January meeting. The Clerk reminded Councillors of the need to be mindful of the end of year balances.

8. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
Minutes were noted
- o To approve recommendations from the Kimble NP Working Group

The draft NP, along with AECOM Repot, RCOH Site Assessment and the Local Dialogue report, have been informally submitted WDC for their comments. Once this has been commented on the NP will be submitted to the Parish Council for approval before being submitted to WDC formally. This will trigger a 6 week consultation period for public comment.

The WDC Local Plan is not yet in place and the referendum for our NP can not take place until this has happened, at present this is timetabled for April/May 2019.

None of the Landowners, including those that sit on the NPWG, have been included in any correspondence to do with the site allocation.

9. Correspondence, reports and Issues (for information only)

- *Clerks Report*
The Clerk will chase up quotes for War memorial clean and Village Gate improvements

- *Reports/Issues from Councillors*

Playground – Sovereign have agreed a FOC repair for the rusting equipment

Various issues around Brook Farm operations were discussed, the Clerk will report to WDC.

HS2 Community Engagement – Publish the date as soon as possible – the Clerk will liaise with Vernon Loo and add to Newsletter,

- *Correspondence Received*

All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion

10. To receive items for inclusion on the agenda for the next meeting to be held on 9th January 2019

None received

Chairman.....

Date: 9th January 2019

PLANNING FOR JANUARY 2019 MEETING

5/Jan/19	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/05926/FUL	24/04/2018	Old Rife Range Farm	Risborough Rd	Great Kimble	Demolition of commercial buildings and erection of 10 x market dwellings (6 x 3 bed and 4 x 4 bed) and 5 x 2 bed affordable dwellings with bin and cycle stores		Awaiting decision by WDC (expiry dates for comment 15th May 2018)
18/07051/FUL	20/08/2018	Cradle Coombe	Cadesden Road	Cadsden	Demolition of existing detached dwelling, garage and outbuildings and erection of 1 x 4 bed replacement dwelling with new detached garage, bin stores and entrance gates		Awaiting decision by WDC
18/07187/FUL	20/08/2018	The Dell	Cadesden Road	Cadsden	Householder application for replacement of existing shallow pitched part hipped gable roof with new steeper pitched structure in traditional plain clay tiles, straight gable ends, associated roof lights and chimney stack		Awaiting decision by WDC
18/06145/VCDN	18/05/2018	Bernard Arms	Risborough Rd	Gt Kimble	Variation of condition 2 (plan numbers) attached to PP 14/07190/FUL (Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage) to allow amendments to te dwellings		Awaiting decision by WDC (expiry dates for comment 8th June 2018)
18/07530/FUL	01/10/2018	Alpine	Rife Range Lane	Great Kimble	Householder application for re-siting of oil tank to front		Awaiting decision by WDC (expiry dates for comment 23 Oct 2018)
18/07945/FUL	04/12/2018	Lake House	Marsh	Marsh	Conversion and alterations to existing outbuildings and garage to form new 3 bed dwelling including new detached double garage	Objection submitted	Awaiting decision by WDC (expiry dates for comment 21st Dec 2018)
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access	Objection submitted	Awaiting decision by WDC (expiry dates for comment 25 Dec 2018)
CHANGE OF STATUS SINCE LAST MEETING							
NEW APPLICATIONS SINCE LAST MEETING							
18/08135/FUL	04/12/2018	4 Horsestone Cottages	Kimblewick Road	Gt Kimble	Householder application for two storey front extension to replace existing porch		Awaiting decision by WDC (expiry dates for comment 3 Jan 2019)
18/08027/FUL	05/12/2018	Pollards Farm	Moreton Road	Kimblewick	Conversion of existing barn to 1 x 2 bedroom residential dwelling with associated external alterations		Awaiting decision by WDC (expiry dates for comment 3 Jan 2019)
18/08174/FUL	06/12/2018	Woodlands	Cadsden Road	Gt Kimble	Householder application for replacement of existing shallow pitched, concrete tiled, hipped roof with new steeper pitched structure over reduced area in traditional plain clay tiles, straight gable ends, part flat/curved planted roof, associated roof lights and new chimney stack. New subterranean basement under existing decking area and reconfiguration of garden terracing with associated landscaping. Replacement tree house and stable block within woodland to rear.		Awaiting decision by WDC (expiry dates for comment 7 Jan 2019)
18/08094/FUL	07/12/2018	Briarden	Cadsden Road	Gt Kimble	Householder application for triple bay carport		Awaiting decision by WDC (expiry dates for comment 24 Jan 2019)

To : Kimble Parish Council

From :Richard Billyard

Dear Julie.

Following our meeting and having a wander round the churchyard followed by a good scratch of the head , I've come up with the following quotation for the maintenance of the grass areas.

To cut the grass every two weeks, minus the wildflower areas, as per what I understand is done currently from the supplied map and chatting with Gerald .After they have died down (in say July) the whole area ,give or take the odd patch odd Ox eye Daisies or whatever .It's my understanding that currently no grass is collected ,but if needs be ,for say special occasions and on request I'm quite happy to box mow say parts of the front or paths ,

I've allowed for some raking up time and general grass tidying .

For this I would charge £140 per calendar month from April to October inclusive.

It's a tough one to work out, I'm thinking the above will make the area a tad tidier without being disrespectful to volunteers doing the yard atm , obviously I can do less for less ,say a once month strim or combinations of both .

I see a few branches are down and I'm happy to clear them up on an hourly rate to be agreed

Cheers Richard

Great and Little Kimble cum Marsh Parish Council

Draft Budget and Precept 2019-20

January 2019

Overview

This table assumes that we will freeze the precept at last year's figure, but with the grant money already received and the additional likely to come our way, it may well be excessive.

We should consider increasing our reserves to say £12k, approx. half our committed spend each year.

Staff Cost	£3,750.00	
Payroll Administration	£125.00	
Office Sundries	£200.00	
Milage Expenses	£100.00	
Office/Telephone/Broadband	£216.00	
Insurance	£800.00	
Hire of Hall for all PC Meetings	£400.00	
Website Annual Fee	£700.00	
Website Extras	£200.00	
Subscriptions (CPRE/SLCC/BALC/WDALC etc)	£400.00	
Internal/External Audit fees	£400.00	
Grass Cutting	£7,000.00	
Dog waste and bin emptying	£450.00	
Playground Maintenance and Safety Inspeicton	£2,000.00	
Bus Shelter Maintenance	£2,000.00	
Churchyard Maintenance	£3,000.00	
Usual Grants		
Friends of Kimble School Donation	£250.00	
Parish Magazine Donation	£600.00	
RBL Wreath (S137)	£100.00	£22,691.00
	£22,691.00	
Projects		
Neighbourhood Plan	£10,000.00	
War Memorial Cleaning	£2,000.00	
Kerbing in Marsh	£10,000.00	
Updating Village Entry Gates	£5,000.00	
Total	£27,000.00	£27,000.00
		£49,691.00

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Draft Budget and Precept 2019-20

January 2019

Reserves

We hold £8000 as general reserves. This should be reviewed, I suggested perhaps we up this to £10k as it is suggested that this should be approx. one third of the precept.

Kerbing in Marsh

There is a budget of £10k for kerbing work in Marsh, we need to decide if this project is going to go ahead and if we keep the funds earmarked.

Account Balance at end Dec 18		£43,316.00
Committed budget for Salary/subscriptions/fees till end March 2019	£4,040.00	
Balance of NP budget	£19,000.00	
Total committed monies	£23,040.00	
Current account balance end March 2019	£20,276.00	
Plus reserves	£8,000.00	
Total at end March 2019		£28,276.00
Expected income 2019/20		
Proposed Precept (for discussion)	£45,000.00	
Total	£73,276.00	
<u>Expenditure for 2019/20</u>		
Standard budget items	£22,691.00	
Neighbourhood Plan	£10,000.00	
War Memorial Cleaning	£2,000.00	
Kerbing in Marsh	£10,000.00	
Updating Village Entry Gates	£5,000.00	
	£49,691.00	
Projected balance at March 2020	£23,585.00	
Plus reserves		

Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2019-20
January 2019

Great and Little Kimble cum Marsh Parish Council			
Precept History	Precept	Change in year	%%Change
Precept 2002/3	£8,000.00		
Precept 2003/4	£10,165.00	£2,165.00	27.06%
Precept 2004/5	£15,200.00	£5,035.00	49.53%
Precept 2005/6	£19,600.00	£4,400.00	28.95%
Precept 2006/7	£25,000.00	£5,400.00	27.55%
Precept 2007/8	£20,000.00	-£5,000.00	-20.00%
Precept 2008/9	£20,000.00	£0.00	0.00%
Precept 2009/10	£17,000.00	-£3,000.00	-15.00%
Precept 2010/11	£21,000.00	£4,000.00	23.53%
Precept 2011/12	£17,000.00	-£4,000.00	-19.05%
Precept 2012/13	£26,000.00	£9,000.00	52.94%
Precept 2013/14	£25,000.00	-£1,000.00	-3.85%
Precept 2014/15	£25,000.00	£0.00	0.00%
Precept 2015/16	£30,000.00	£5,000.00	20.00%
Precept 2016/17	£30,000.00	£0.00	0.00%
Precept 2017/18	£45,000.00	£15,000.00	50.00%
Precept 2018/19	£45,000.00	£0.00	0.00%